

**BYLAWS
OF
ARIZONA CIVIL WAR COUNCIL, INC.
2015**

ARTICLE 1 OPERATING AUTHORITY

The Arizona Civil War Council Inc. is governed by vote of the Voting membership and at any meeting, per article 4, may overturn or revise any or all actions of the directors or officers.

ARTICLE 2. MEMBERS

1. **Classes of Members.** The corporation shall have four classes of members. The designation of such classes and the qualification and rights of the members of such classes shall be as follows:

A. **Voting Members.** A voting member is a dues paying member of the corporation who has attended five or more general membership meetings/events sanctioned by the Arizona Civil War Council, Inc. during the 12 months ending the last day of the month prior to the election. A voting member has full membership rights including the rights to vote.

B. **Non-Voting Members.** A non-voting member is a dues paying member of the corporation who has not met the requirements of the voting membership. They have no voting rights. Other than having no voting rights in the corporation, they have the same rights that a voting member has, including the right to attend meetings of the members of the corporation. At the time they meet the requirements for voting status they will be informed by a member of the Board of Directors.

C. **Probationary Member.** Someone who joined the ACWC Inc. and the members have no knowledge of their experience, safety, or ability of the reenacting experience. In most cases it will be for a period of 5 battlefield **events**, or 6 months if in civilian application. In order to be able to judge comprehension and retention of required skills and safety of other members as well as public.

D 1. **Prospective new members.** After submission of application, the applicant will be required to read By Laws and Rules and Regulations and take a multiple choice test on both subjects, for membership approval and acceptance. Also for battlefield combatants, **PRIOR TO ANY BATTLEFIELD ACTION** there **MUST** be a complete safety/weapons evaluation, performed by a Unit Commander / NCO, who is a member of the ACWC Inc.

E. **MINORS.** Anyone under the age of 18 years of age a Parent/Guardian sheet must be completed and be on site with ACWC records The Parent/Guardian **MUST BE ON SITE WHEN MINOR IS PARTICIPATING.**

2. **Requirements of Existing Membership.** ALL members will be required every year to review the current By-Laws and Rules & Regulations, etc. and take ACWC test on these subjects. If they pass test, they will receive a document from the Board of Directors stating that they have complied and it will be noted in the ACWC Inc. records. This will be a requirement to sustain Voting rights.

2. **Termination/Suspension.**

A. A field board, which shall consist of the unit representative from a majority of each unit or the Board of Directors, shall have the power to expel / suspend a participant from that event on the grounds of Safety, or conduct unbecoming.

- B. An Appeal Review may be requested to the general membership at the next general membership meeting on the action of expulsions / suspension.
 - C. By affirmative vote of two-thirds of all the voting members present, may suspend or expel a member for cause after an appropriate hearing, at a meeting per article 4.
2. Resignation. Any member may resign by filing a written resignation with the Corporation Secretary.
 3. Reinstatement. Upon written request signed by a former member and filed with the ACWC Inc. Corporation Secretary, the voting members may, by an affirmative vote of two thirds, at a meeting per article 4, reinstate such former member to membership, upon such terms as may be deemed appropriate.
 4. Attendance Roster. Each unit shall keep a roster of members attending general membership meetings/events, and will submit a copy to the Corporation Secretary within 60 days, to verify voting eligibility.

ARTICLE 3. MEMBERSHIP REQUIREMENTS FOR ALL MEMBERS.

2. Minimum Period Attire Requirements.

- A. For Men: Shirt and trousers and hat, to be of correct pattern and material.
- B. For Women: Blouse and skirt or dress of correct pattern and material.
- C. Acceptable footwear for each impression unless medical needs require different shoes.
- D. No modern gear or clothing are to be visible in camp during public hours, all gear is to be out of sight of the public / or covered up with something.

3. Weapons.

- A. Type. Military weapons can be any original or correct copy that is congruent to the period and unit represented, 3 banded for Line Infantry, No shotguns on infantry line. Civilian weapons will abide by the same standards.

B. Safety Regulations.

1. No person under the influence of alcohol or drugs will participate in "battle" demonstrations.
2. No live ammunition or loose bullets will be carried onto any battlefield scenario for **ANY REASON.**
3. For blank loads, no heavy wadding, wax, foil, cardboard, or soggy material will be used (except artillery powder-bags of foil or plastic). **No double or triple loads allowed for shooting.**
4. No loading directly from flasks or bulk powder containers (except for pistols). All cartridges must be carried in an appropriate period cartridge box. All caps also in a proper cap box. On approved leather belts.
5. Ramrods will **NOT** be removed during battles, except cannon rammers, or designated individuals. Weapon malfunctions will be cleared behind firing lines with NCO assistance.
6. No bayonets or knives will be unsheathed during battles, except swords of Officers and Cavalry, or by prior approval of the event committee/ Board of Directors.

7. No unrehearsed contact combat will be permitted; any rehearsed acts require prior approval by the Event Committee/ Board of Directors.
8. No "capturing" or removal of flags, guns, or other property from any individual except with prior authorization and prior notification.
9. No small arms firing at less than 10 yards (30 FEET) between "opponents". (20 yards or 60 feet by artillery)
10. No aiming directly at anyone at any distance. **Elevate weapon.**
11. No swinging of muskets, flags staffs, or swords at "opponents", except for pre-rehearsed use of sabers between cavalry only, or with prior approval of the Event Committee/ Board of Directors.
12. No throwing or placing of "grenades", explosive or smoke devices of any type, except with prior approval of the Event Committee/ Board of Directors.
13. Mounted troops will not ride through a line of opponents on foot, nor come within 10 yards (30 feet) during any "battle" demonstration.
14. Company or NCO's, safety officer(s) will inspect all weapons and equipment before use, and inspect cartridges for appropriate and safe powder charge, **maximum of 70 grains FF.**
15. Artillery will have their loading and firing procedures approved by the Event Committee.
16. Minor participants must be over the age of 15 ½ after their 6 months probation requirement, with approval of Unit Commander & Board of Directors. Having shown all safety requirements required for handling a weapon, may carry weapons in battle event, firing of such weapon will be approved prior to each event. Under the above mentioned authorized safety requirements.
17. Use of six (6) wing musket caps in battle formation is PROHIBITED.
18. No open flame or unprotected candles inside the tent, must be in an approved fire safe container.
19. **NO MINOR OF THE PUBLIC IS ALLOWED TO HANDLE ANY WEAPON.**

ARTICLE 4. MEETINGS OF MEMBERS

1. **Annual Meeting.** An annual meeting of the members shall be held on the first Sunday in the month of June in each year, beginning with the year 2013, at the hour of Two o'clock p.m. For the purpose of electing Directors and for the transaction of such business as may come before the meeting. If the day fixed for the annual meeting shall be a legal holiday in the State of Arizona, such meeting shall be held on the day designated herein for any annual meeting. The election will be held at a special meeting of the members as soon thereafter as conveniently may be.
2. **Special Meetings.** Special meetings of the members may be called by the President, the Board of Directors, or not less than one-tenth of the members having voting rights.
3. **Place of Meeting.** The Board of Directors may designate any place, within the State of Arizona, as the place of meeting for any annual meeting.

4. Notice of Meetings. Written notice stating the place, day and hour of any meeting of members shall be delivered, either personally or by mail / E-mail, to each member entitled to vote at such meeting, not less than ten (10) before the date of such meeting, by or at the direction of the President, or the Secretary, or the officers or persons calling the meeting. In case of a special meeting or when required by statute or by these bylaws, the purpose or purposes for which the meeting is called shall be stated in the notice. If mailed, the notice of a meeting shall be deemed to be delivered when deposited in the United States mail and addressed to the member at his address as it appears on the records of the corporation, with postage thereon prepaid.
5. Informal Action by Members. Any action required by law to be taken at a meeting of the members, or any action which may be taken at a meeting of the members, may be taken without a meeting if a consent in writing, setting forth the action so taken, shall be signed by all of the voting members entitled to vote with respect to the subject matter thereof.
6. Quorum. The voting members holding one-half of the votes which may be cast at any meeting shall constitute a quorum at such meeting. If a quorum is not present at any meeting of voting members, a majority of the voting members present may adjourn the meeting without further notice.
7. Proxies. At any meeting of members, a voting member entitled to vote may vote by proxy executed in writing by the Voting member. Proxy may be mailed or E-mailed the Secretary of the council no later than 3 days prior to the meeting for which it intended. No proxy shall be valid for more than 3 months.
8. Manner of Acting. A majority of the votes entitled to be cast on a matter to be voted upon by the voting members present OR by proxy at a meeting at which a quorum is present shall be necessary for the adoption thereof unless a greater proportion is required by law or by these bylaws.
9. Voting by Mail /E-Mail. Where Directors or officers are to be elected by voting members, such election may be conducted by mail /e-mail or submitted to any Director, officer, or Unit Representative. E-mail is to be copied and presented at time of count.

ARTICLE 5. BOARD OF DIRECTORS

1. General Powers. The Board of directors shall be limited to the management of the legal affairs of the corporation per Arizona Revised Statutes Title 10 for non-profit corporation.
2. Number, Tenure and Qualifications. The number of Directors which shall constitute the whole board shall be three (3). Each Director shall hold office until the next annual meeting of members and until his/her successor shall have been elected and qualified. Each member of the Board of Directors must have 3 years or more re-enactment experience and 2 or more year's organizational experience, and be a voting member. The office of any position on the Board of Directors shall only be able to be held for only two terms, and then there must be a break of one year before being eligible for reelection.
3. Regular Meetings. A regular annual meeting of the Board of Directors shall be held without other notice than these bylaws, immediately after, and at the same place as, the annual meeting of members. The Board of Directors may provide by resolution the time and place within the State of Arizona, for the holding of additional regular meetings of the Board without other notice than such resolution.

4. Special Meetings. Special meetings of the Board of Directors may be called by or at the request of the President or any two Directors. The person or persons authorized to call special meetings of the Board may fix any place, either within or without the State of Arizona, as the place for holding any special meeting of the Board called by them.
5. Notice. Notice of any special meeting of the Board of Directors shall be given at least ten days previously thereto by written notice delivered personally or sent by mail / **E-Mail** to each Director at his/her address as shown by the records of the corporation. Any director may waive notice of any meeting. The attendance of a Director at any meeting shall constitute a waiver of notice of such meeting, except where a Director attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened. The business to be transacted at, or the purpose of, any regular or special meeting of the Board shall be specified in the notice or waiver of notice of such meeting.
6. Quorum. A majority of the Board of Directors shall constitute a quorum for the transaction of business at any meeting of the Board; but if less than a majority of the Directors are present at said meeting, a majority of the directors present may adjourn the meeting from without further notice.
7. Manner of Acting. The act of a majority of the Directors present at a meeting at which a quorum is present shall be the act of the Board of Directors, unless the act of a greater number is required by law or by these bylaws.
8. Vacancies. Any vacancy occurring in the Board of Directors and any directorship to be filled by reason of an increase in the number of directors will be filled by the affirmative vote of a majority of the sustaining members, within 60 days of the vacancy. A Director elected to fill a vacancy shall be elected for the unexpired term of his predecessor in office.
9. Compensation. Directors as such shall not receive any stated salaries for their services, but by resolution of the voting members fixed sum and expenses, of attendance, if any, may be allowed for attendance at each regular or special meeting of the Board; but nothing herein contained shall be construed to preclude any Director from serving the corporation in any other capacity and receiving compensation therefore.
10. Informal Action by Directors. Any action required by law to be taken at a meeting of directors, or any action which may be taken at a meeting of directors, may be taken without a meeting if consent in writing, setting forth the action so taken, shall be signed by all of the Directors.
11. Expenditures. **The Directors may spend up to, but not more than \$100.00 on a required item or purpose. Above that amount the general membership must approve the amount.**

ARTICLE 6. OFFICERS

1. Officers. The officers of the corporation shall be a President, a Secretary, and a Treasurer. The Board of Directors may request the Voting Members to elect such other assistants, as it shall deem desirable, such assistants to have the authority and perform the duties prescribed, from time to time, by law. Any two or more offices may be held by the same person, except the offices of President and Secretary.

2. Election and Term of Office. The officers of the corporation shall be elected annually by the Board of Directors at the regular annual meeting of the Board of Directors. The Voting Membership will at the annual meeting elect a Director President, Director Secretary, Director Treasurer, and will require the Board of Directors to confirm the election at their annual meeting per Article 4. If the election of officers shall not be held at such meeting, such election shall be held as soon thereafter as conveniently may be. Each officer shall hold office until his/her successor shall have been duly elected and shall have qualified. The office of any position on the Board of Directors shall only be able to be held for only **two** terms, and then, there must be a break of one year before being eligible for reelection.
3. Removal. Any officer elected or appointed by the Voting Membership may be removed by the Voting Membership whenever in its judgment the best interests of the corporation would be served thereby.
4. President. The President shall serve at the pleasure of the Voting Membership. He shall preside at meetings of the members and of the Board of Directors. He may sign, with the Secretary or any other proper officer of the corporation authorized by the Voting Membership, any deeds, mortgages, contracts, or other instruments which the Voting Membership has authorized to be executed; and in general he shall perform all duties incident to the office of President and such other duties as may be described by the Voting Membership or by law from time to time.
5. Treasurer. Shall have charge and custody of and be responsible for all funds and securities of the corporation; pay all legally incurred debts; receive and give receipts for moneys due and payable to the corporation from any source whatsoever, and deposit all such moneys in the name of the corporation in such banks, trust companies or other depositories as shall be selected; and in general perform all duties as from time to time may be assigned to him/her by the Voting Membership. A treasurer's report and bank statement shall be available at membership meetings.
6. Secretary. The secretary shall keep the minutes of legal and financial matters of the members and of the Board of Directors in one or more books provided for that purpose; see that all notices are duly given in accordance with the provisions of these bylaws or as required by law; be custodian of the corporate records; keep a register of the post office address of each member which shall be furnished to the Secretary by such member; and in general perform all duties incident to the office of Secretary and such other duties as from time to time may be assigned to him/her by the Voting Membership.

ARTICLE 7. COMMITTEES

1. Field Board: At an event this committee is to rule on the matter at hand and render a decision. This committee shall be comprised of ranking officers/adjutants present at the event, to number from 3 or 5.
2. Tactical Committee: Shall consist of Unit adjutants, and or designated representative from each unit in attendance at a specific event. Representatives from visiting units may be invited to be part of the tactical committee. Their responsibility shall include on site event coordination of planning and scheduling activities.
3. Planning Committee: May be formed by vote of voting members to coordinate future events.
4. Special Committee: From time to time may be formed in response to a request of the Voting membership.

ARTICLE 8 DUES.

1. Annual Dues: Are to be determined by the Voting Membership.
2. Payment of Dues. Dues notice will be sent to current membership and shall be payable from the first day of January in each calendar year. Dues of a new member shall be paid for 6 months as a Probationary member, then the remainder when probation has been completed, for the completion of that respective calendar year, in which such new member joins.
3. Default and Termination of Membership. When any member of any class shall be in default in payment of dues for a period of two months from the beginning of the calendar year or period for which such dues became payable, or violate any of the provisions of these bylaws, his membership may thereupon be terminated

ARTICLE 9. REPEAL, ALTERATION OR AMENDMENT

These bylaws may be altered, amended or repealed and new bylaws may be adopted by a majority of the sustaining members at any meeting per article 4.