## Presentation and Voting on Donation of the ACWC Inc.

All requests for donation, whether monetary or material, for any amount, shall be submitted in writing, either by e-mail or handwritten or visual paperwork to the ACWC Secretary and / or Board of Directors so that it may be placed on the agenda to be presented to the general membership at the next ACWC members meeting.

It shall be submitted at least 10 days -- preferably 30 days -- prior to the next scheduled meeting in order for ACWC members to have sufficient time to review prior to voting.

There is to be a clear description in its presentation to the membership, the purpose and scope of the donation, and expected time frame for the ACWC to fund.

It shall include all information pertinent to the donation: Name of the organization, name or title of requested fund, and address where it will be sent. Include any other information such as flyers, links, etc., if possible.

Voted on 3/2/14 and approved for adoption into ACWC Inc.